

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the Meeting of July 10, 2024

To: Board of Directors

From: Dan Mahoney, Fire Chief

Subject: Approve Resolution 24-08, A Resolution Approving Salaries for all Ross Valley Fire Department Employees for the 2024-2025 Fiscal Year

RECOMMENDATION

The Board of Directors approves Resolution 24-08, adopting a Publicly Available Pay Schedule in accordance with California Public Employees Retirement System (CalPERS) regulations.

BACKGROUND AND DISCUSSION

In 2011, CalPERS pursuant to Government Code Sections 20630, 20636, and 20636.1 adopted regulations setting forth the required elements necessary to meet the definition of a publicly available pay schedule. The required elements are as follows:

- (1) Has been duly approved and adopted by the employer's governing body in accordance with requirements of applicable public meetings laws;
- (2) Identifies the position title for every employee position;
- (3) Shows the pay rate for each identified position, which may be stated as a single amount or as multiple amounts within a range;
- (4) Indicates the time base, including, but not limited to, whether the time base is hourly, daily, bi-weekly, monthly, bi-monthly, or annually;
- (5) Is posted at the office of the employer or immediately accessible and available for public review from the employer during normal business hours or posted on the employer's internet website;
- (6) Indicates an effective date and date of any revisions;
- (7) Is retained by the employer and available for public inspection for not less than five years; and
- (8) Does not reference another document in lieu of disclosing the pay rate.

FISCAL IMPACT

There is no fiscal impact associated with publishing the attached document on the Fire Department's website.

ATTACHMENTS

Attachment #1 – Resolution 24-08, A Resolution Approving Salaries for All Ross Valley Fire Department Employees for the 2024-2025 Fiscal Year.